



# **E1 VASANT KUNJ RESIDENT WELFARE ASSOCIATION**

**Reg. No:**  
S/ND/24/2020

**Reg. Office:** RWA Office, DDA Flats,  
Pocket 1, Sector E, Vasant Kunj,  
New Delhi - 110070

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E1VKRWA/2023-24/COMMUNICATION/036

Date: January 24, 2024

**By Hand**

To,

Executive Engineer,  
Southern Project Division-4  
DDA, Pocket A-14, Kalka Ji Extn.  
New Delhi-110019

**Sub: Submission of Documents for Escrow Account Opening**

**Ref.: Your Letter No. F.9(2)SED-8/DDA/2010-2011/51 dated 18.01.2024**

Dear Sir,

We genuinely appreciate the commencement of the Escrow Account opening process, in line with our consistent follow-up with your office, and express our gratitude for your valuable assistance. In response to your request, vide your aforementioned letter, we are submitting the following documents for your necessary actions: -

1. Copy of the Resolution dated 21.01.2024 passed by the Executive Committee of RWA, authorising the President of RWA to perform all necessary actions in relation to the opening of the Escrow Account;
2. Copy of the Certificate of Registration issued by the Registrar of Societies, Govt. Of NCT Of Delhi; and
3. Copy of the Certificate of Registration issued by the Housing Department of DDA;

Additionally, our Authorised Representative, Mr. LS Yadav, President of RWA, will be present at your office at 11:30 a.m. on 24.01.2024, to fulfill all necessary requirements and formalities in this connection.

We once again appreciate your efforts, and kindly request detailed information on the One Time Maintenance (OTM) Fund amount, along with its calculation. This will help us understand the corpus of the Escrow Account more comprehensively.

Thank you for your cooperation!

Sincerely,  
For **E1 Vasant Kunj Resident Welfare Association**

**Madhvendra Shukla**  
General Secretary